PROEFSCHRIFT
MAKEN

Submission specifications
Design basic elements

For €125,- we add one of the elements listed below to your PDF. If you choose two elements, the price becomes € 250,-. For three elements, you receive a discounted prize of € 325,-.

o   Bookmarks (tabs)
o   Header and footer text
o   Title pages of the chapters

For the style, you can choose one of our basic style formats[1] or make it yourself, so that we can reproduce it.

We ask you to submit one final PDF document containing the complete thesis.

If you want to make adjustments after the book sample, please indicate when submitting the new PDF file that the elements need to be added again.

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1   www.proefschriftmaken.nl/en/thesis-design/

PROEFSCHRIFT MAKEN
Checklist
Submitting files

General

- ☐ Check whether each file submitted meets the requirements according to the checklist. Do you want us to help you with something? If so, please inform us because this may take several working days to realize. Do not hesitate to contact us!

- ☐ Submit the files using the following file names:

  First nameSurname_thesis_V0.pdf

  First nameSurname_cover_V0.pdf

  First nameSurname_propositions_V0.pdf

- ☐ If you make changes to your files, always change the version of the file accordingly, so that it is clear which file version is the most recent and whether adjustments to the file have been made.

- ☐ Please, fill out the order form when the files are final and ready for testing.

1. Interior

- ☐ IHas the page order of the "initial work" correctly been incorporated? In most cases, the ordering is as follows:
  - I. (French) Title page
  - II. Colophon
  - III. PhD page
  - IV. PhD committee

- ☐ Did you make a PDF file of the interior?

- ☐ Do all chapters start on the right-hand page?

- ☐ *Are the page numbers centred or placed at the sides? (left on a left page and right on a right page)*

- ☐ Are the headers placed at the sides? (left on a left page and right on a right page).

- ☐ Are the white margins at least 15 mm?

- ☐ Do all figures have sufficient quality? (zoom in to 400% in the PDF: when image quality is poor, print quality will be poor).

- ☐ Are 3 mm bleed margins required and have they been added? (only required when something moves outside the page, see chapter 4 of our manual).

- ☐ *Does the file possess the appropriate format? (Standard 17×24 cm)*

- ☐ *Is the black letter font 100% black? (a black letter text consists sometimes of the four CMYK colours).*

- ☐ Is **ProefschriftMaken || www.proefschriftmaken.nl** mentioned in the colofon?

- ☐ Are there any rotated pages in the PDF?

- ☐ *Have all fonts been embedded? (see the settings of PDF, fonts)*

Have cut marks been added?

2. Propositions

☐ Did you make a PDF file containing the propositions?

☐ *Is the size of the propositions correct? (standard A5) If you are unable to scale the file, we are glad to help you scaling or cutting to 14,8 cm x 21 cm.*

☐ *Is the text 100% black? (a black letter text consists sometimes of the four CMYK colours).*

☐ Have cut marks been added, in case the document does not have the appropriate format?

3. COVER

On the last page we have added an illustration of a cover and invitation.
Here you can check the requirements of these files.

☐ Did you make a PDF file of the cover?

☐ *Does the cover have sufficient quality? (zoom in to 400% in the PDF: when image quality is poor, print quality will be poor).*

☐ Have 3 mm bleed margins been added to all sides of the cover?

☐ *Is the size of the cover correct? Attention: You are responsible for providing us with information on the spine-cover distance. You can contact us as soon as the type and number of pages are known. We are glad to help you.*

☐ Are cutting marks been added?

4. Invitation

☐ Did you make a PDF file of the invitation?

☐ Does the invitation have sufficient quality? (zoom in to 400% in the PDF: when image quality is poor, print quality will be poor).

☐ Have 3 mm bleed margins been added to all sides of the invitation?

☐ Is the size of the invitation correct? (standard 7x23cm)

☐ Have cut marks been added?

5. Adobe Products

☐ You are welcome to send us your files if they are made in **Adobe Indesign** and you encounter problems. You can send the files only if you create a package. This can be accomplished using File -> Package. In this way all used images and letter fonts are automatically embedded within one package file. Subsequently, we are able to process that file. You can send us your package file using .rar or .zip format..

☐ Do you create the cover in Adobe Photoshop? If so, please make sure that the end has been added. Also you should maintain your layers in constructing the PDF. In this way, the fonts remain embedded, preventing that the fonts are modified during printing.

5. When things do not go your way?

When you encounter difficulties in relation to .....

• *Placing page numbers. We can take care of this if you send us a PDF without page numbers and information about the type of layout you want to use for the page numbers (elements package)*

• *Placing text in footer and header. We can take care of this if you send us a PDF without text in footer and header and information about the type of layout you want to use for the text in the footer and header (elements package).*

• *File conversion. We can scale or cut the file to 17×24 cm. From the A4 format we can reduce the file to 81%. The number of pages remain the same; they only become a little bit smaller. Make sure that the letter font size in the A4 file is at least 12 points.*

• *Converting the letter font into 100% black.*

• *Rotating pages. We can rotate landscape (horizontal) pages to portrait (vertical) pages.*

• *Creating cut marks. We can add cut marks to your file.*

If you encounter many problems, you may be interested into our package layouts for your interior or cover:

o   Design interior standard (according to a basic style format)
o   Design interior creative (own wishes)
o   Design basic elements (partial design)

o   Cover design standard
o   *Cover design creative*

Your account manager can inform you in greater detail. Please, feel free to contact us if you have any questions.

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FROM MANUSCRIPT TO THESIS - A manual for PhD Students

FROM MANUSCRIPT TO THESIS

A manual for PhD Students
by proefschriftmaken

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QUALITY

Plants as a production platform for high-value proteins

Modular Structures, Robustness and Protection of Complex Networks
Theory, Complexity and Algorithms

Biomolecular engineering in the design of novel therapies to treat coagulation disorders and...

New network models for the Analysis of disease interaction

Endothelial Cell Function from a Tissue Engineering Perspective

Toxicogenomics responses in the *in vitro* liver -

IN VITRO TOXICOGENOMICS

ATTRIBUTE-BASED IDENTITY MANAGEMENT

Macrophage heterogeneity in neovascularization

CROWDSOURCED disaster Response for effective Mapping and W

SOUND OF **MIND**   JESSIE SOPHIA NIXON

TRANSCATHETER **AORTIC VALVE** REPLACEMENT

Legitimation of blood management